NOTICE OF PROCEDURE TOWN OF DIXON July 9, 2024

Call to Order: The regular meeting of the Dixon Town Council was called to order at 6:57 p.m. by Mayor Melodie Seilaff.

Roll Call: Council members present were Lorell Herold, Butch Hauger, and Caleb Owens. Employee present was Brandee Forster. Visitors present were Bert Prindle, Sonia Gallenbeck, Gabe Danford, Natalie Danford, Veronica Giron, and Noe Loredo.

<u>Pledge of Allegiance</u>: The Pledge of Allegiance was led by Mayor Seilaff.

Approval of Agenda: Lorell moved to approve the agenda as presented, seconded by Butch; motion carried with all voting aye.

Approval of Minutes:

June 11, 2024 Regular Meeting Minutes: Butch moved to approve the minutes from the June 11, 2024 Regular Meeting as presented, seconded by Lorell; motion carried with all voting aye.

Correspondence:

- A. CCCOG Meeting- Wednesday July 17,2024- Sinclair: It was noted that the CCCOG meeting is in Sinclair next week.
- B. <u>Trash & Dog Complaints:</u> The council heard concerns from Sonia, Bert, Gabe, Natalie, Veronica and Noe about several incidents with an aggressive dog in town. They are also concerned about loose trash in an abandoned vehicle, the trash is blowing all over town. The council agreed to send out letters and contact the sheriffs office. They also encouraged citizens to call the sheriff's office when there is an encounter with a viscous dog. Sonia, Bert, Gabe and Natalie left the meeting at 7:16 p.m. Veronica and Noe left the meeting at 7:21 p.m.
- C. <u>Baggs Upper Colorado River Basin Public Outreach Meeting-July 16, 2024:</u> It was noted that the meeting is July 16th at the Valley Community Center from 1 p.m. to 5 p.m.

- A. Employee Time Sheets: Caleb moved to approve the employee time sheets for the pay period June 1, 2024 through June 30, 2024, as presented, seconded by Butch; motion carried with Butch, Caleb and Mayor Seilaff voting aye and Lorell abstained.
- B. Cash Report & Bank Statements—June 2024: Caleb moved to receive and place on file the June 2024 Cash Report & Bank Statements, seconded by Butch; motion carried with all voting aye.
- C. <u>Budget Report June 2024</u>: Lorell moved to receive and place on file the June 2024 Budget Report, seconded by Caleb; motion carried with all voting aye.
- D. Accounts Receivable Report- June 2024: Caleb moved to receive and place on file the June 2024 Accounts Receivable Report, seconded by Lorell; motion carried with all voting aye.

\mathbf{V} **Old Business:**

A. <u>Weed Letters:</u> The council agreed to send out weed letters to several residents.

VI. **New Business:**

- A. Wastewater Lagoon Project- Road Improvements: The council looked at the proposal to make improvements to the road at the sewer lagoon. The council agreed to table the road improvements for now until the lagoon project is complete and they know more about funding.
- B. Change Order #02: Caleb moved to approve Change Order 02 for the Wastewater Lagoon Upgrades Project, seconded by Lorell; motion carried with all voting aye.
- C. Pay Application 3- Wastewater Lagoon Upgrades Project: Butch moved to approve Pay Application #3 for the Wastewater Lagoon Upgrades Project in the amount of \$54,625.00, seconded by Caleb; motion carried with all voting aye.
- D. ARPA Grant Draft Request#9-Wastewater Lagoon Upgrades Project: Caleb moved to approve Grant Draft Request #9 for the ARPA Grant WA-1051 in the amount of \$54,625.00 to Savery Creek Enterprises Inc, seconded by Butch; motion carried with all voting aye.
- E. Public Hearing Livestock Permit Darrell & Callay Danford 4 Horses & 3 Cows: Butch moved to open a Public Hearing for the livestock permit at 7:58 p.m., seconded by Caleb; motion carried with all voting aye. With there being no comments or complaints, Caleb moved to close the public hearing at 7:59 p.m., seconded by Lorell; motion carried with all voting aye. Caleb moved to approve the livestock permit for Darrell & Callay Danford for 4 Horses & 3 Cows at 657 Highway 70, Town of Dixon, seconded by Lorell; motion carried with all voting aye.
- F. Bills Presentation: Caleb moved to approve the bill presentation as presented, paying bills #5174-5204 and one electronic check, all totaling \$30,409.41 seconded by Lorell; motion carried with all voting ave.
- Adjournment: Caleb moved at 8:03 n.m. to adjourn the meeting seconded by Lorell: motion

V 11.	carried with all voting aye.	
Mayor		
		Clerk